

FILE INFORMATION SHEET



Contact/Artist _____ Ph No: _____

Job Description: _____

If you have any questions or concerns, please contact our Prepress Department at: Ph (780) 452-8921, Donna Miner at ext. 221 or Jim Bilsborrow at ext. 116. You can also email us at: prepress@printworksprint.com

4317-23B Street NE
CALGARY AB T2E 7V9
Ph: (403) 219-8590
Fax: (403) 717-1822

#202, 2320 Smith Street
REGINA SK S4P 2P6
Ph: (306) 347-2340
Fax: (306) 347-2352

SUPPLIED AS:

- Production Art
- PDF (Press Ready)
- MAC
- PC

BUILT IN:

- QuarkXpress Version _____
- Adobe InDesign Version _____
- Adobe Illustrator Version _____
- Other _____ Version _____

SUPPLIED ON:

- CD
- DVD
- FTP: _____
- USERNAME: _____
- PASSWORD: _____
- FILENAME: _____
- Printworks FTP Site: ftp.printworksprint.com
(Requires user name & password)

OUTPUT AS:

- Blueline
- Digital Colour Proof
- Colour Keys
- Other _____

FILM OUTPUT SPECIFICATIONS:

- SCREEN: 133 LPI
- SCREEN: 150 LPI
- SCREEN: OTHER (Please Specify) _____

NOTE: Files supplied as single pages in ascending order are preferred.

File Name:	Pages	Page Size	Output Size %	COLOUR	Front	COLOUR	Back
_____	_____	_____	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
_____	_____	_____	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
_____	_____	_____	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
_____	_____	_____	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
_____	_____	_____	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____
_____	_____	_____	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>	_____

Supplied As:

- SINGLE PAGE FORMAT
- PRINTER'S SPREADS

CHECKLIST:

- SPELL-CHECKED
- SIZED TO SPEC.
- COLLECTED (incl. fonts & images)
- HARDCOPY INCLUDED
- PASSED PRE-FLIGHT
- PDF Proof (if supplied via FTP)

Additional Notes:
